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| **KS3/KS4 – Functional Skills**  Functional Skills Level 2   * Reading * Writing * Speaking | | | | | |
| **Week 1** | **Week 2** | **Week 3** | **Week 4** | **Week 5** | **Week 6** |
| Functional Skills Writing   * Form * Structure | Functional Skills Writing   * Tone * Register | Functional Skills Reading   * Dictionary skills * Reading for inference | Functional Skills Reading:   * Analysing language | Functional Skills Speaking and Listening   * Speech writing | Functional Skills Speaking and Listening   * Assessment |
| Assessment:   * Exam practice questions using past papers * Assessed Speaking and Listening assessment | | | | | |